



Government of West Bengal  
**Office of the Superintendent**  
District Hospital, Dakshin Dinajpur  
Balurghat, Dakshin Dinajpur-733103

Memo No- 2806

Dated -18/06/2024

**NOTICE FOR INVITING QUOTATION**

Sealed quotation(s) are invited from the reputed company/direct importers/authorized distributors/ firm for supply of the item(s) as mentioned below for use of different departments under Balurghat District Hospital, Dakshin Dinajpur.

**General Information about the quotation:-**

- (a) Office of issue : Office of the Superintendent  
(b) Place of Opening Quotation : Office of the Superintendent  
(c) Address for Communication : Same as above

**Technical Terms & Condition Of the quotation**

The last date of submission of quotation is 2 p.m. on 09/07/2024 during office hours & the same will be opened on the same date at 03.00 pm at the office of undersigned. The bidder will submit the quotation in their own official pad (original) along with the following essential documents:-

1. Valid trade license/Enlistment
2. Pan card of bidder /Bidder Company
3. Manufacturing license (in case of manufacturer)
4. GST registration certificate.
5. Last quarter's GST return i.e. for the quarter ending on March
6. IT returns of last year i.e. for-2022-2023.
7. Export import license with IEC code (for importer)
8. Test certificate in the category of BIS/IS/FDA/US FDA or European CE with registration number to the products if required.
9. Credential of the bidder in supply to other Govt. Hospitals.

**Financial terms & Condition Of the quotation**

1. Rate should be quoted neatly typed in figure per unit with delivery & all charges including GST & not more than MRP.
2. This quotation is valid for 10(ten) Months from the date of award of quotation in case of no abnormal price fluctuations.
3. It is strictly directed to selected L1 Bidder to supply the mentioned item immediately after place of order
4. The quotation Committee has reserves the right of cancellation, adding, reducing or deferring the quotation in total or partial without assigning any reason thereof.
5. Rate offered by the bidders must be as per with the prevailing market rate.
6. Bidder may visit the website <https://www.balurghathospital.in>

**List of Contingency(s)**

Sl no	Contingency(s) name	Rate to be offered
1.	Big Binding Register No-08	Per Register
2.	Computer ribbon	Per Ribbon
3.	Crossed thread	Per Crossed Thread

If the last day for receiving quotation(s) is declared a holiday, the next working day at the same time will be the last date & time for receipt of quotation.

*Boag*

**Superintendent  
District Hospital, Balurghat  
Dakshin Dinajpur**

*Pa  
18/6/24*

Date-18/06/2024

Memo No- *2806* /1 (11)

Copy forwarded for necessary information to:-

1. The District Magistrate, Dakshin Dinajpur.
2. The Chief Medical Officer of Health, Dakshin Dinajpur
3. The T.O, Balurghat treasury -II
4. ✓ The Deputy Superintendent, Mr. A. Roy District Hospital, Dakshin Dinajpur
5. The Head clerk, District Hospital, Balurghat, Dakshin Dinajpur
6. The Account Section, District Hospital, Dakshin Dinajpur
7. Notice Board of District Magistrate
8. Notice Board of CMOH Office
9. Notice Board of Balurghat Municipality.
10. Notice board Of Superintendent, Dakshin Dinajpur.
11. Office file.

*Boag*

**Superintendent  
District Hospital, Balurghat  
Dakshin Dinajpur**

*Pa  
18/6/24*